

DTA
Dakota Transit Association
Board Minutes, Bismarck, ND
October 25 and 26, 2021

CALL TO ORDER:

On October 25, 2021 a Board of Directors meeting was called to order by DTA President Terry Hoffman at 1:00pm in the conference room at the Sleep Inn & Suites, Bismarck, ND.

ATTENDANCE:

Megan Gould
Terry Hoffman
Kathy Holman
Brian Horinka
Erin Humphrey
Karrie Mikkelsen
Adam Sharkey

STAFF PRESENT:

Jacqueline Senger, Executive Director

WELCOME:

Introductions were held and Megan Gould from Rapid Transit System, Rapid City, SD was welcomed to the board.

APPROVAL OF BOARD MINUTES:

Karrie Mikkelsen/Erin Humphrey made a motion to accept the August 20, September 8, September 17, and September 21, 2021 board minutes: Motion carried.

APPROVAL OF FINANCIALS:

Due to expenses that haven't been submitted the financial reports will be discussed at the next board meeting. The comparison report will be added to the financial reports for next year's conference and sent out to all members prior to the annual membership meeting.

ROADEO & CONFERENCE 2021:

Thank you emails and thank you cards have been sent to 29 vendors. Approximately \$19,750 has been taken in from the vendors with only a couple vendor payments outstanding. 31 drivers and 36 judges participated in the roadeo. 64 people were in attendance for the conference. Food and hotel costs were expensive compared to last year. There was no charge for any of the speakers.

SURVEY MONKEY:

Results and comments from the survey monkey were reviewed. Smoothness of operation and elapsed time, drivers wanting to know what test questions they answered wrong, vendor show starting earlier, membership dues increase, speaker topics, prizes, Sunday awards presentation, and offering a virtual conference option were all discussed.

LOBBYISTS:

Discussion was held on whether you can request payment for a lobbyist in the year there is no legislative session.

MEMBERSHIP DUES:

Current base membership dues are \$100, \$10 per vehicle (\$200 maximum), \$300 maximum total dues. Karrie Mikkelsen/Erin Humphrey made a motion to increase the base fee from \$100 to \$200, \$10 per vehicle (\$400 maximum), \$600 maximum total dues. Brian Horinka/Kathy Holman amended the motion to include increasing the associate members' dues as well from \$125 to \$175: Motion carried.

BY-LAWS:

The by-laws were reviewed. A suggestion was made about drafting a step by step process in the by-laws in reference to filling board vacancies.

ROADEO & CONFERENCE 2022:

The 2022 DTA Conference & Rodeo will be held at the Best Western Ramkota Hotel & Convention Center, September 15 through September 19, 2022. The title of the conference will be Making A Difference. Topics for the rodeo & conference discussed were Difficult Passengers & Difficult Employees, Managing Employee Conflict, Procurement, Medical Marijuana, Technology, and Leadership & Effective Communication Skills. Bringing back round table discussions was mentioned.

Discussion was held on having the vendor show start earlier in the day around 11:00am, continuing through lunch, and concluding around 2:00pm.

Brian will be charge of putting together the vendor and conference booklet.

Jacque will be in charge of ordering the trophies, awards, prizes, jackets, outings, entertainment, etc.

There will be no Sunday night social.

SPRING TRAINING:

Discussion was held on having a virtual session in the spring pertaining to CDL training.

EXECUTIVE DIRECTOR'S SALARY:

Karrie Mikkelsen/Kathy Holman made a motion to increase the executive director's salary 3% for one year rounded up to \$34,800. This will take effect January, 2022: Motion carried.

SUB-COMMITTEE:

Sub-committees were selected to assist the rodeo marshal and the trade show coordinator. Adam and Erin will be the rodeo committee and Kathy and Megan will be the trade show committee. Moving forward sub-committees will be assigned at the same time as the election of officers.

APPAREL:

Discussion was held on whether board members should be wearing clothing such as a polo shirt that makes them more identifiable. Would this be beneficial or not?

ROADEO & CONFERENCE 2023:

The 2023 DTA Conference & Rodeo will be held in Minot, ND.

The next board meeting will be Monday, January 24, 2022 @ 1:00pm continuing through January 25, 2022.

Brian Horinka/Adam Sharkey made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary