

DTA
Dakota Transit Association
Board Minutes, Aberdeen, SD
June 20 and 21, 2022

CALL TO ORDER:

On June 20, 2022 a Board of Directors meeting was called to order by DTA President Terry Hoffman at 1:23pm in the conference room at the Ramkota Hotel.

ATTENDANCE:

Terry Hoffman
Kathy Holman
Brian Horinka
Erin Humphrey
Karrie Mikkelsen
Adam Sharkey
Megan Gould-Stabile

STAFF PRESENT:

Jacqueline Senger, Executive Director

GUEST:

Barb Cline

APPROVAL OF BOARD MINUTES:

Brian Horinka/Erin Humphrey made a motion to accept the April 29, 2022 board minutes: Motion carried.

APPROVAL OF FINANCIALS:

Erin Humphrey/Adam Sharkey made a motion to accept the financial reports: Motion carried.

BUDGET 2022-2023:

Megan Gould-Stabile/Brian Horinka made a motion to accept the budget report.

SAM.GOV:

Jacque will work with Kelsey from Dickinson Public Transit on getting registered in sam.gov. The application will be completed no later than November 30, 2022.

CONFERENCE REGISTRATION FORMS:

The conference registration forms are on the website. There is a small glitch in the Rodeo judge's form and Brian will correct this.

CONFERENCE SPEAKERS:

Speakers for the conference are all lined up. The board members have been given their assignments for introducing the speakers and the sponsorships. Jacque will be visiting throughout the conference with the

general membership to see if any of them would be interested in writing an article pertaining to the speakers, conference, etc. for the Transit Tidbit.

ELECTION:

At the general membership meeting there will be elections held for 2 board positions. Karrie Mikkelsen from ND and Megan Gould-Stabile from SD. Karrie cannot run again as she has fulfilled her two 3-year terms. Megan was appointed last year by the board to fulfill a board vacancy and she can run again.

TRANSIT TIDBIT:

The Transit Tidbit will be discussed at the general membership meeting.

OUTING PLANS:

Brian will put a list of outings/activities in the conference booklet that have been suggested to us from the Aberdeen Convention & Visitors Bureau. These outings/activities are options for those of you who are interested in doing something on Sunday with your free time. You are responsible for making your own reservations/arrangements for these options.

Jacque will check with Harlow's to see if they are interested in sponsoring a social on Monday night as they have done in the past.

MEET & GREET:

DTA board members, FTA, and CTAA attendees will have a Meet & Greet breakfast Monday morning at 7:00am during the conference.

NDDOT BREAKOUT SESSION:

NDDOT Becky Hanson would like Jacque to check and see if there will be a small meeting room available at no charge that the NDDOT can set up in for a few hours on Sunday. If so, the NDDOT will be available from 4:30pm to 6:00pm for any questions and comments the ND transit agencies may have.

ROADEO:

Adam gave an update on the Roadeo. He is waiting to hear from Rich Krokkel to see if there will be golf carts available for us to use. Adam has gone through the DTA trailer and created a new inventory list of everything that is in the trailer. The last inventory list was from 2017. There are a few items that we are going to need such as batteries, etc. Magnets 16, 17, and 23 are missing. Adam will make new magnets and will be remarking some of the course cones. Wheelchairs and loading spots have to be identical. Tables and chairs will be available for the course. Discussion was held on doing the judges walkthrough differently. It would be beneficial to have a bus driving the course while the judges are at their obstacles especially for first time judges. Judges walkthrough will be at 8:00am. If the weather cooperates we will have the judges meeting on the course. Brian will look into purchasing 15 radios. Adam will send the driver's test and the excel spreadsheet to the rest of the Roadeo committee for review. Driver's packets will be available to them the day after the Roadeo. Jacque will send out an email to all transit providers requesting a short biography on their drivers who will be participating in the Roadeo. The short bio will be read during the Roadeo as the drivers begin their course. Kathy will be in charge of purchasing the water, snack bars, pop, ice, etc. for the Roadeo. Avera will be donating a couple of wheelchairs for us to use at the Roadeo.

AWARDS BREAKFAST:

The Hallelujah Hooligans will be playing Sunday morning. Awards will be presented between songs.

HOST CITY PLAQUE:

Terry will be in charge of ordering the host city plaque.

VIDEO:

Brian will be bringing some materials/information he received from “Visit Minot” to be displayed at the conference. Brian played a video of Minot and this video will be introduced at the general membership meeting.

DOOR PRIZES:

Door prizes will be given away at the general membership meeting.

VENDOR SHOW:

Barb reported on the progress of the vendor show. Some of the vendors have committed to coming and some that are not able to attend are still going to buy a booth or pay for advertising. The bigger companies are having to be selective this year as they have no buses, products aren't selling, and they have trimmed their staff down as far as they can. They want to come just don't know if they are going to be able to yet. Buses will not be permitted inside the building during the vendor show.

DTA AWARDS:

Jacque informed the board that the award nominations are coming in extremely slow.

BOARD VACANCIES:

Karrie Mikkelsen/Kathy Holman made a motion that in the event of a board vacancy the president of the governing board will appoint an individual to fill the vacancy. This will be discussed at the general membership meeting.

APPAREL:

It was decided not to purchase shirts for the board members to wear.

2024 CONFERENCE:

The 4 proposals, Huron, Pierre, Sioux Falls, and Rapid City, were discussed. It was decided that more information is needed before the board can make a final decision.

The next board meeting will be in Aberdeen, SD Friday, September 16, 2022 at 3:00pm.

Brian Horinka/Kathy Holman made a motion to adjourn the meeting: Motion carried.

Respectfully submitted,

Karrie L. Mikkelsen
Secretary